

Position

Executive Director

Type

Professional, Leadership, Entrepreneurial Opportunity

Location

Salisbury, NC, US

[Historic Salisbury Foundation](#) seeks an Executive Director to help usher in a new era of preservation in Salisbury, North Carolina.

The successful candidate will have a passionate preservation ethic, and background, interest, experience and ability that enables them to perform a wide range of demanding tasks, including fundraising, public advocacy, historic property management, organizational and events management and successful grant writing. The executive director is the spokesperson and main public advocate for preservation in this historic city. Relocation to historic Salisbury, NC is required.

The Executive Director works with a small permanent staff, an active and dedicated board, several committees and volunteers, neighborhood groups, other affinity organizations, the municipality managers and a broad public preservation program. The person chosen must be able to work well with a wide range of individuals and groups, but also have new ideas and enthusiasm.

Must Haves:

- BA/BS degree
- Leadership, entrepreneurial and management experience
- Substantial experience in historic preservation or related field
- Knowledge of nonprofit fiscal management, including budgeting
- Fundraising and development experience very important
- Strong relationship skills, tact, and professionalism
- Excellent written and verbal communication skills
- Knowledge of IT, Microsoft Office products and social media platforms
- Familiar with property management and real estate transactions
- Event management capabilities

Salary \$50,000 + extensive benefits

Closing Date: May 30, 2019

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